



School of Public Service
14 E. Jackson Blvd., Suite 1600, Chicago, IL 60604
(312) 362-5533 / Fax (312) 362-5506

SPS INTERNSHIP EVALUATION FORM

To: Internship Site Supervisor

Please complete and mail to Michael Diamond, Ph.D., Senior Professional Lecturer, School of Public Service, DePaul University, 14 E. Jackson, Suite 1603, Chicago, IL 60604. Or by email to: mdiamond@depaul.edu Thank you for your assistance in this internship.

INTERSHIP INFORMATION

Organization name:	Supervisor e-mail:	
Supervisor name and title:	Supervisor phone:	
Intern name and department:		
Internship hours per week:	Internship beginning date:	Internship ending date:

Briefly describe the number of hours you spent with the intern, the frequency with which you met, and the nature of the meetings.

RESPONSIBILITIES OF INTERNSHIP POSITION

Please indicate your best assessment of how well the intern met the goals and objectives of the Internship Agreement. You may attach your evaluation to this signed form.

Quality of intern's work performed:

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Knowledge and skills developed:

Assessment of professional competence:

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Assessment of internship in relation to intern's overall goals:

Please indicate your assessment of the following:

What effect did the intern have on your organization?

Were the goals of your organization with respect to the internship successfully achieved?

Would you consider another intern from our school in the future?
Why? Why not?

Do you have any recommendations for improving the experience for either the intern or the organization?

Additional comments:

Supervisor Signature:

Date:

Submit completed form to:
Michael Diamond, Ph.D.
Senior Professional Lecturer
School of Public Service
14 E. Jackson Blvd., Suite 1603
Chicago, IL 60604-2302
Email: mdiamond@depaul.edu
Tel: (312) 362-5533

1 September 2021