Students interested in demonstrating their language proficiency to meet the University's Modern Language Requirement (MLR) may take a DePaul University language *placement* exam (Arabic, Chinese, French, German, Italian, Japanese, Polish, Russian, Spanish) and place into 104 or higher to meet the MLR. Students in programs requiring intermediate level proficiency must place into the 200 level. If the language is not offered at DePaul, students may elect to take a proctored language *proficiency* exam. The Department of Modern Languages (MOL) offers proctored exams through Brigham Young University (BYU) and Language Testing International (LTI). Students seeking a language certificate or completing a language master's degree must complete an LTI written proficiency test (WPT).

- **BYU exams** are online pass/fail exams. They test the equivalent of one year of college language study. B.A. students must receive a passing score for beginner level to meet the MLR. Students who need to demonstrate intermediate level proficiency or higher must must take an LTI exam.

- **Language Testing International (LTI) exams** test up to the superior level (according to ACTFL standards). Undergraduate students should select the Written Proficiency Test (WPT) booklet, not internet. B.A. students must receive a "Novice High" score to meet the MLR using the LTI exam. Students who need to demonstrate intermediate level proficiency must receive an "Intermediate Low" or higher rating.

Updating Your Student Records

- **LTI exams** - You will receive an email from LTI when your exam results are ready. The proctor will notify your college advising office regarding your results and if you met the MLR requirements, they will update your records accordingly. For language certificates, you must email LASProgramPlan@depaul.edu with a copy of your certificate and ID# to request that the <insert language> intermidiate or advanced language certificate be added to your records/plan.

- **BYU exams –** The proctor will receive a copy of your scores and notify you and your college office with the results. Your college office will then update your DPR.

Exam Registration

Students should register **at least 10 days** in advance. After the proctor receives the test booklet or OPI details, students will receive an email from the Department of Modern Languages to confirm the test or OPI date/time.

LTI exam: To register, please go online here. Request a WPT (booklet) for MLR and language certificates, or the OPI for MOL graduate students. When prompted to list your test date preferences, WPT-takers <mark>enter only the predetermined proctor dates</mark> (typically 2nd Fri of every quarter – check MOL website for dates/times). OPI-takers will list their date/time preferences per availability posted in bluestar (students should select an appointment time through bluestar with Corban Sánchez, Assistant Director of Advising in MOL). The cost of the WPT or OPI is paid directly to LTI. After an application is processed by LTI, students will receive an email confirmation with the date, time and important ID/password information from LTI for the exam. **Students must save this email in order to access their score.** Access to test prep information will be included in this email. For more information on what to expect for the LTI exam, please visit the LTI website once you receive your test registration email and review the **ACTFL proficiency guidelines**. You can also learn more by visiting the LTI website here.

For questions related to LTI exams, please contact info@languagetesting.com or (800) 486-8444.

BYU exam: To register, please go online here. The cost of the online BYU exam is paid with application directly to BYU. For questions related to BYU exams, please contact testing@byu.edu or (801) 422-3512.

Proctor: Yingcai Xu
Phone: 773-325-1886
Email: XYINGCAI@depaul.edu
Address: 2320 N Kenmore Ave, Language Learning Center, suite 305, Schmitt Academic Center, Department of Modern Languages, Chicago, IL 60614

Languages Available

Please visit the LTI or BYU websites or contact them directly for a list of available language tests.

Proctored Exam Instructions

LTI (WPT) and BYU exam will typically be offered the 2nd Friday of every quarter (early Jan, early April, mid June and mid Sept). For scheduling confirmation, please visit the MOL website. OPI's are scheduled individually and are 30 min in length.

1. Show up for your exam a few minutes early at the designated location, SAC 304 (Language Research Lab), and bring **two** forms of ID (student ID + state ID) with you.
2. For written/booklet exams, bring a pen or pencil & eraser.
3. You are given 80 min to complete the LTI WPT, or 2.5 hours for the BYU exam.

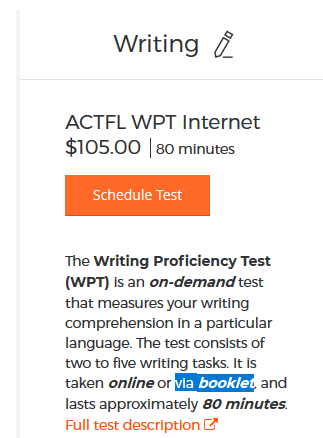# Step-by-step LTI Registration Instructions
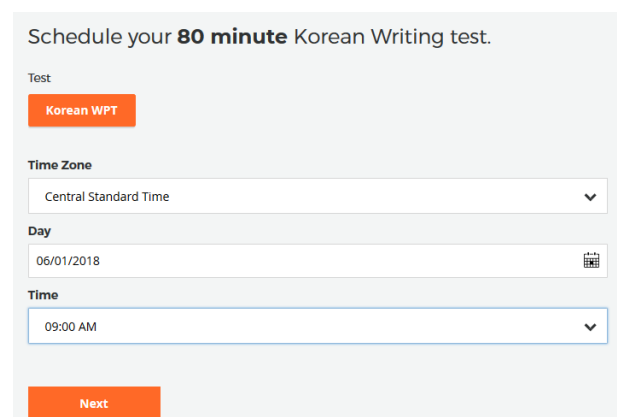
1.) Click Take a Test.
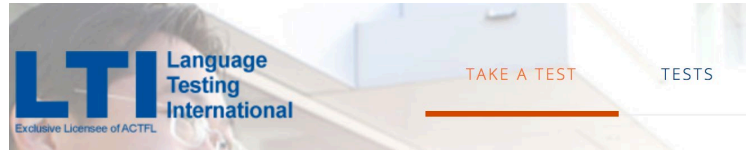
2.) Select the language and click Next.
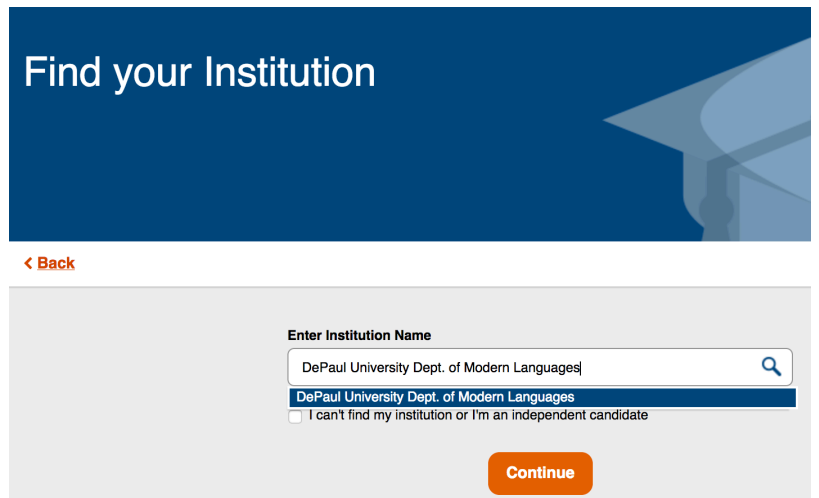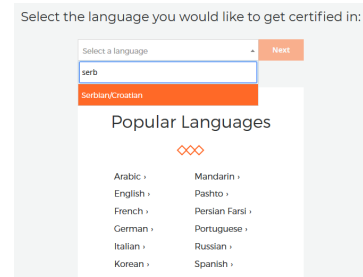

3.) Select WRITING booklet test.

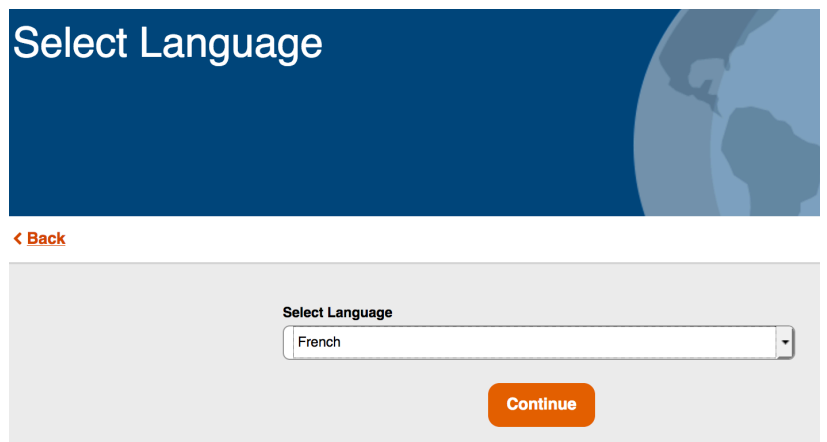4.) Enter date/time per proctor test date listed on go.depaul.edu/proficiency. Click Next.

5.) Click on No.

6.) Type in exactly **DePaul University Dept. of Modern Languages** and click Continue.

Find your Institution

‹ Back

Enter Institution Name

DePaul University Dept. of Modern Languages

DePaul University Dept. of Modern Languages

☐ I can't find my institution or I'm an independent candidate

Continue

7.) Select the language and click Continue.

Select Language

‹ Back

Select Language

French

Continue

8.) Select WPT (undergrad) or Live Speaking Test OPI (language graduate student). Scroll down and click Continue.
   a. If you selected a language that does not offer the WPT, you will not be able to take a language proficiency test to meet the MLR through the Department of Modern Languages at DePaul. Please consider taking a year-long sequence from among the language classes offered at DePaul.

Writing Test (WPT)

The **Writing Proficiency Test (WPT)** is an **on-demand** test that measures your writing comprehension in a particular language. The test consists of two to five writing tasks. It is taken **online** or via **booklet**, and lasts approximately **80 minutes**.

Select Test $70.00

Live Speaking Test (OPI)

The **Oral Proficiency Interview (OPI)** measures your ability to speak in a particular language. It is an unscripted, approximately, **30 minute** conversation on the **phone** with a Certified ACTFL Tester.

Select Test $139.00

9.) Answer the self-assessment question and click Continue.

This self assessment will be used to generate an individualized test

IMPORTANT: TEST TAKERS WHO NEED A RATING of ADVANCED HIGH or SUPERIOR MUST CHOOSE STATEMENT (5) or (6) – FOR THOSE WHO NEED INTERMEDIATE HIGH to ADVANCED MID MUST CHOOSE STATEMENT (3) or (4).

- ○ I can write only a few words (less than 10).
- ○ I can write or list basic objects, colors, days of the week, foods, clothing items, etc. I cannot always make a complete sentence or write simple questions. My writing is understood by sympathetic natives accustomed to the writing of non-natives.
- ○ I can compose simple sentences to communicate limited correspondences on familiar topics. I can meet practical writing needs and requests for information. I can write compositions primarily in the present time frame. I produce mainly sentences. My writing is understood by natives used to the writing of non-natives.
- ● I can meet basic, work or academic writing needs. I can relate events or describe people and places related to my life and work. I can write simple summaries and compositions and handle routine work or school related correspondences. I can write several sentences of a paragraph in length. Most natives can understand what I write.
- ○ I can meet a range of work and/or academic writing needs. I can organize ideas or write narrations, summaries and descriptions of familiar topics or current events. I can easily produce writings of several paragraphs. My writing is easily understood by natives not used to the writing of non-natives.
- ○ I can produce most formal and informal correspondences, complex summaries, reports and research papers on a variety of practical, social, academic or professional topics. Through my writing, I am able to explain complex matters, provide detailed narrations in most time frames, and present and support my opinions. My writing is easily understood by natives.

10.) Select DePaul as the proctor

Select Proctor Location

ℹ **What is a Proctor?**

You will need someone to supervise/proctor your test. You may choose to go to a testing site approved by your institution or you may choose to use your own proctor. If you use you own, please check with your proctor for testing availability prior to completing your application. On some accounts, you can now use web-based proctoring to take tests from your own home, using a PC with a webcam and microphone.

- ● DePaul University Dept. of Modern Languages **[view contact and pricing information]**
- ☐ Use the same proctor for all Tests

Continue

11.) Enter your test date/time. For WPTs, enter only the proctor exam date listed on the MOL website, (typically 2nd Friday of every quarter, with an additional date mid June and early December). For graduate students completing the OPI, please select an appointment time through bluestar and use this date/time for your OPI proctor time. **Enter a random date/time for the 2nd choice.**

Time Zone

Select Your Timezone

Pick a date at least **10 days from now**, and a time range of **at least 3**

First Available Date & Time

Select First Date

__/__/____

Second Available Date & Time

Select Second Date

__/__/____

12.) Verify your order and click continue to proceed to payment. Once the test is received, the proctor will confirm that your test is ready and available for the next test date. For WPTs, be sure to also RSVP for the test date you've chosen. For test dates and RSVP link, go to the MOL website (Student Resources, Language Proficiency).

Students must keep their LTI log in/registration information to access their test results.

ACTFL TEST RATINGS
▶ View Test Ratings
▶ View and Print ACTFL Rating Certificate
▶ Request an ACTFL Rating Certificate be sent to a Third Party
▶ Request ACE Credit Registration or Transmittal of an ACTFL Rating to ACE
▶ Request Express Services

ACTFL TEST INFORMATION
Frequently Asked Questions
▶ ACTFL OPI Test-taker FAQs
▶ ACTFL OPIc Test-taker FAQs
▶ ACTFL WPT Test-taker FAQs

Test Familiarization Manuals
▶ ACTFL OPI Familiarization Manual
▶ ACTFL OPIc Familiarization Manual
▶ ACTFL WPT Familiarization Manual

ACTFL Policy on Oral Proficiency Interview(OPI) and Writing Proficiency Test(WPT) Retesting

A proficiency test differs from an achievement/content test in a number of ways. In a proficiency test, there are no right or wrong answers. The topics discussed are not limited by course content or methodology. An individual cannot "cram" for a proficiency test nor can one receive a perfect score. According to the research on second language acquisition, several hundred hours of guided instruction and time on task, meaningfully engaged in honing and using language skills, are required to progress from one sub-level to the next highest sub-level or major level of the proficiency scale.

The ACTFL policy therefore requires each test taker wait at least **90 days between test taking occurrences** (retesting) of the ACTFL OPI and WPT.*

1. This time period is based on the number of guided instructional hours and time on task that the research indicates are required to progress from one sub-level to the next highest sub-level or major level.

2. Frequent testing within a short span of time may divert the candidate's attention toward attempts at learning to "take the test" and away from activities that promote the development of speaking proficiency, which is inconsistent with the goal of a test measuring functional speaking ability rather than test taking ability.

3. Frequent retesting permits the test taker to memorize techniques, probes, and role-playing scenarios that are copyrighted and the exclusive property of ACTFL. LTI maintains this material as strictly confidential and its memorization and/or release would compromise the validity of the test as a measure of a test taker's ability to speak the target language, as described in the next point.

4. Frequent test taking tends to have an adverse effect on the quality of the speech sample gathered during the interview, actually reducing the individuals' level of performance and subsequent rating for a variety of reasons:

- a. Frequent test takers tend to want to rely on rehearsed materials and/or predictable content, rather than engage in an interactive conversation.
- b. Frequent test takers tend to focus on test taking strategies in an attempt to manipulate the course of the interview.
- c. Frequent test takers may tend to focus on language form rather than on communicating personal meaning.

*If the target goal is known and is more than a single sub-level away, it is recommended that the retest/waiting period should be at least 180 days.