



American Red Cross Chicago & Northern Illinois

Title	Volunteer Services Recruitment Volunteer
Purpose	Assist the Volunteer Management team to implement the regional volunteer workforce recruitment plan.
Key Responsibilities	<ul style="list-style-type: none">• Lead/assists in the development and implementation of volunteer workforce recruitment activities/• Recruits volunteers for all lines of service and departments.• Recruits current volunteers for new opportunities and leadership positions.• Researches outreach events and fairs.• Plans and carries out recruitment events in communities served by the region, for both identified partner groups and open-call interest meetings.• Assists new volunteers with initial online intake steps (i.e. submitting their online application).
Time Commitment	5-10 hours per month, often evenings and weekends
Qualifications	<ul style="list-style-type: none">• Enthusiastic for Red Cross programs and volunteer recruitment.• Recruiting experience or the ability to effectively communicate Red Cross mission and activities in a manner that is both attractive and realistic.
Training	<ul style="list-style-type: none">• Orientation to the American Red Cross• On-the-job training from supervisor• Volunteer Connection Orientation
Length of Appointment	Re-occurring; 6 months – 1 year preferred
Development Opportunities	<ul style="list-style-type: none">• Public speaking opportunities• Resume-building experience• Networking opportunities with community leaders• Event planning experience
Apply for Position	Begin application at http://www.redcross.org