HUMANiTiESX
DePaul's Experiential Humanities Collaborative

2020-2021 CFP & Application Guidelines

Faculty in the College of Liberal Arts and Social Sciences and their Chicago-area community partners are invited to apply to join HumanitiesX as fellows for the 2020-21 academic year.

HumanitiesX is an initiative funded by a three-year grant from the Andrew W. Mellon Foundation, which offers year-long fellowships to teams comprised of faculty in DePaul's College of Liberal Arts and Social Sciences, community partners, and students. Three teams will be awarded fellowships each year, and each team works to design and deploy a co-taught, project-based course in the humanities in the spring of the fellowship year. These courses all focus on a shared annual theme: the 2020-21 Collaborative theme is **Immigration and Migration**.

HumanitiesX fellows are supported throughout the fellowship year so that they may participate in a rigorous program of professional development, build and exchange knowledge about the annual theme, and collaboratively develop meaningful, community-engaged course projects. These projects are key to the HumanitiesX model, as they demonstrate how humanities methods—such as historical inquiry, critique, preservation, writing, and artistic expression—can contribute to understanding and action beyond the university walls.

HumanitiesX courses may be taught at any level outside of the first-year program, including as special topics courses, Sophomore Seminars (LSP 200), Capstone, Experiential Learning (EL), Honors Program, or graduate courses. They may be listed in one unit or cross-listed between units.

Application Timeline

The application timeline for academic year 2020-21 is outlined below. Note that **before applying, all applicants should consult with the HumanitiesX Faculty Director, Lisa Dush (ldush@depaul.edu).**

STAGE	DATE
Call for Proposals and Application Guidelines posted	January 6, 2020
Online Application opens	February 1, 2020
Online Application closes (application deadline)	March 2, 2020
Award notifications	By April 22, 2020

Eligibility

All HumanitiesX applications must be submitted by a team of three: two faculty members and a community partner. Because interdisciplinarity collaboration is a core element of HumanitiesX, the faculty applicants should be from different units or engage with different subject areas and methodologies.

Faculty Eligibility

- Full-time faculty in the College of Liberal Arts and Social Sciences are eligible to apply to be a Faculty Fellow. **Faculty with course releases for administrative positions should consult with the HumanitiesX Faculty Director before applying**.
- At least one of the two faculty on the team must hold a tenure-line appointment.
- Faculty with experience working with external organizations in an academic context, or who have undertaken professional development opportunities in the area of community-engaged and project-based learning, are particularly encouraged to apply.

Community Partner Eligibility

- Candidates for Community Fellows must be official representatives of a non-DePaul domestic or international non-profit or non-governmental organization.
- Candidates must be in a position of responsibility over the execution and management of the on-site aspects of the course project.
- Candidates must be able and willing to commit to 10 months of collaborative work with their DePaul Team, as well as the Collaborative's group sessions, as described in the Fellowship Responsibilities section.
- Candidates who have experience working with academic partners and those who work in arts or cultural organizations are particularly encouraged to apply.

Fellowship Award Details

Faculty Fellow Award

- 3-course reduction for each Faculty Fellow in AY 2020-21, 1 course per academic quarter
- 1 unit of summer salary

Community Fellow Award

- $17,600 pass-through-grant to the Community Fellow's organization
- access to office space on DePaul's Lincoln Park campus

Team Support

- miscellaneous supplies/fees necessary for students to engage in course
- two project interns for both the winter and spring quarters (1 undergraduate, 1 graduate)

Fellowship Responsibilities

Both Faculty Fellows and Community Fellows must commit to the following:

- approximately five hours/week of collaborative work during the fall, winter, and spring quarters, including attendance at five professional development workshops during the fall quarter (September-December)
- bi-weekly meetings (some in-person, some via videoconference) with the HumanitiesX Faculty Director during winter quarter
- participation in an intensive workshop during the five-week Summer 1 (mid-June-mid July)
- attendance at additional educational and cohort-building activities throughout the academic year
- participation in the HumanitiesX showcase event at the end of spring quarter (early June)
- participation in evaluation activities during and after the Fellowship year
- active engagement in the HumanitiesX alumni cohort

Application Requirements

Application to HumanitiesX requires submitting an online application between the application's opening date (February 1, 2020) and closing date (March 2, 2020, at 11:59 pm).

The application requires the following items, each of which is described in detail below.

1. Contact and organizational information for all applicants
2. Course number(s) and titles for the proposed course
3. Rationale and Workplan (<5 pages, single-spaced)
4. Draft syllabus for the proposed course
5. CVs for both Faculty Applicants
6. Resumé for Community Partner Applicant
7. Letter of Commitment from Community Partner Applicant's Executive Director
8. Letters of Recommendation from each Faculty Applicant's Chair/Director and additional endorsements, if applicable

All documents submitted via the online application should be uploaded in **PDF format**.

1. Contact and Organizational Information for all Applicants

For Faculty Applicants, provide the following via the online application form: name; faculty status (term or tenure line); phone; email address; home department/program name; and Chair/Director's name, phone, and email address.

For Community Partner Applicants, provide the following via the online application form: name; organization name, address, and website URL; job title; phone; email address; and Executive Director's name, phone, and email address.

2. Course Number(s) and Titles for Proposed Course

Provide, via the online application form, the course unit, number, and title. HumanitiesX courses may be taught at any level outside of the first-year program, including as special topics courses, Sophomore Seminars (LSP 200), Capstone, Experiential Learning (EL), Honors Program, or graduate courses. They may be listed in one unit or cross-listed between units.

3. Rationale and Workplan

Upload a document that describes the team's initial plans for a HumanitiesX course. Note that because the work of the fellowship is to design the course, it is not expected that the ideas will be fully formed at the point of application.

Your Rationale and Workplan should be **no longer than 5 pages, single-spaced, and use the following structure**:

Overview: Describe the basic details of the course, the project, the community partner, and how the course and project align with the goals of the HumanitiesX initiative.

Project and Community Engagement: Describe the existing relationship between the faculty and the community partner organization; the forms of engagement that students will have with the community partner organization; your initial ideas for projects that might be completed in the course; and how these projects will both enhance students' learning and create deliverables of value to the partner organization and/or the public they serve.

Team-Member Roles and Qualifications: Describe the role that each faculty member and the community partner will play in the design and teaching of the course and the roles that you imagine for the two assigned project interns (remembering that the project interns cannot have responsibility for teaching students). Additionally, address the qualifications of the Faculty Applicants vis-à-vis the planned course, including their subject-matter expertise, prior project-based teaching experience, prior co-teaching experience, and prior community-engaged teaching and research. For the Community Partner Applicant, discuss qualifications such as prior work with students and/or faculty, crossover between their work and the course, and alignment of the fellowship with their professional goals.

Humanities Methods and Connection to the Annual Theme: Describe the humanities methods that students will learn about and apply in the course and project. Address how your proposed course will enable students to better understand how humanities methods are both useful outside of the classroom and how they can contribute to our understanding of immigration and migration.

Anticipated Student Experience: Describe what sort of students you anticipate the course will attract (e.g., major, year) and how these students will benefit from the approach of a HumanitiesX course. Discuss whether students are likely to respond positively to the HumanitiesX model in the course(s) in which you imagine delivering it. Address the ways that students will work with each other and the opportunities they will have to engage with

the community partner organization. Finally, address how students may present their work at the annual HumanitiesX showcase event.

Potential Challenges, Questions, and Needs: Describe any potential challenges and problems you see in your course or partnership, as well as any needs (budgetary or otherwise) that you foresee for maximizing the success of the course. What forms of professional development early in the fellowship might help your team to plan for these potential challenges? If you anticipate costs associated with the partnership or the project that would require additional budget, briefly outline those costs.

4. Draft Syllabus for Proposed Course

Upload a draft syllabus (PDF format) that includes, at minimum, a course title, a course description, initial learning outcomes, a description of major projects, and a preliminary schedule of weekly topics and activities.

5. CVs for Both Faculty Applicants

Upload CVs (PDF format) for each Faculty Applicant. Each CV should be no longer than 8 pages.

6. Resumé for Community Partner

Upload a current resumé (PDF format) for the Community Partner Applicant.

7. Letter of Commitment from Community Partner Applicant's Executive Director

Upload a 1-2-page, single-spaced Letter of Commitment (PDF format) from the Community Partner Applicant's organization, either written by or co-signed by the organization's Executive Director. If the applicant is the Executive Director, the Board Chair may write or co-sign the letter.

Letters of Commitment should address the following:

a. Why is the organization interested in the fellowship?
b. What, if any, prior relationship exists between the organization and the Faculty Applicants? Has the organization worked with DePaul or other colleges or universities in the past?
c. How is the Community Partner Applicant positioned to be successful in this partnership?
d. What might the proposed partnership, project, and relationship bring to the organization and its mission?
e. Can the organization commit to the Community Partner Applicant devoting approximately 5 hours/week to HumanitiesX work (some remote, some on-site), from September 2020–July 2021?

8. Letters of Recommendation from Chair/Director of Each Faculty Applicant

Request a 1-2-page, single-spaced letter of recommendation from **each Faculty Applicant's** Chair or Director, to be emailed to the HumanitiesX Faculty Director. Note that in some circumstances, explained in the "Notes" section below, different or additional recommendations may be required.

Chair/Director letters should address the following:

a. Do you support the faculty's participation in HumanitiesX? Why or why not?
b. How is the faculty member positioned to be successful in this fellowship and the proposed HumanitiesX course?
c. **If this course is being offered in your unit**, address the following: How does the course fit into your unit's curriculum? How will the course and the external partnership benefit the unit, its faculty, and/or students? Do you commit to working with the HumanitiesX team to ensure promotion of, and enrollment in, the HumanitiesX course?

Notes:

a. If the applicant is currently serving as a Chair or Director, the recommendation letter should be written by the Executive Associate Dean of the College, Pete Vandenberg.
b. If the course will be offered outside of the Faculty Applicant's home unit (e.g., in the Honors Program, in an interdisciplinary program), applicants should also request that the Director of that unit submit a brief, additional endorsement (<1 page), **which addresses Item C in the previous list**.

Recommendation letters and endorsements should be emailed directly to the HumanitiesX Faculty Director, Lisa Dush, at ldush@depaul.edu, **by 11:59 pm on March 16**. All letters and endorsements are confidential and will not be shared with applicants.

Review Process

Initial review of applications will be conducted by the HumanitiesX Faculty Director, Lisa Dush, and Associate Dean Margaret Storey. Applicants may be asked refine their applications within one month of initial submission, before the official review process begins.

All applications will then be reviewed by a committee from the [HumanitiesX Advisory Council](#).