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## **CERTIFICATE IN TEACHING ENGLISH IN TWO-YEAR COLLEGES**

The English Department's *Certificate in Teaching English in Two-Year Colleges* is designed to prepare prospective teachers of introductory classes in English, writing, and the humanities in community college settings.

Participants will learn to teach critical and analytical reading, the processes and disciplines of writing, and at least one additional aspect of the arts, humanities, or communication curriculum in two-year colleges. The Certificate program includes a teaching internship in a two-year college.

### **Admission.**

Before submitting any materials, applicants should first contact the Certificate Program Director, Dr. Carolyn Goffman, to learn if this program fits your needs. See below for contact information.

To be admitted to the Certificate program, students must have completed or currently be working towards a Master's degree in English, Writing, or a related field. Applicants must also submit to the director of the Certificate program: a cover letter, a current CV, undergraduate and graduate academic transcripts, a sample of recent critical or professional writing, the names of two faculty references, and a letter of application that describes the student's particular interests in teaching in two-year colleges.

### **Certificate Requirements.**

The certificate requires 16 hours of graduate credit: three graduate-level courses in English and an internship in teaching in a two-year college.

#### *Required Classes:*

- ENG 474, Teaching Literature
- WRD 540, Teaching Writing
- ENG 509, Internship at a two-year college, arranged by Certificate Director
- One additional course from list below, approved by Certificate Director:
  - ENG 407, Language and Style for Writers
  - ENG 478, Topics in Teaching (when topic is appropriate)
  - WRD 506, Multicultural Rhetorics
  - WRD 542, Urban Literacies
  - WRD 543, Teaching ESL Writing
  - WRD 544, Teaching English as a Second or Foreign Language
  - WRD 545 Teaching Writing on line
  - WRD 550, Topics in Teaching Writing and Language
  - WRD 582 Writing Center Theory and Pedagogy

***Please note:*** Students may enroll in the Teaching Internship without being in the Certificate Program. Talk to the Certificate Program Director about your particular situation.

For information about applying, please contact:

**Dr. Carolyn Goffman**  
[cgoffman@depaul.edu](mailto:cgoffman@depaul.edu); 773-325-8688  
Department of English  
DePaul University  
2315 North Kenmore Avenue, Room 312  
Chicago, IL 60614

**CERTIFICATE IN TEACHING ENGLISH IN TWO-YEAR COLLEGES**

Student Name: _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"><span>Last</span><span>First</span><span>Middle</span></div>	Student ID Number: _____
Student Phone: (    ) _____ Student E-mail Address: _____	
Home Address: _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"><span>Street</span><span>City</span><span>State</span><span>Zip Code</span></div>	
Degree Program: _____	

Quarter/Year you began the program: \_\_\_\_\_

Quarter/Year you plan to graduate: \_\_\_\_\_

Have you had any experience at a community college, either as faculty or as a student?  Yes  No

If yes, please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Additional Documentation:**

In addition to your application, please submit the following:

- References: Please provide the names of two faculty members who would be willing to provide recommendations.
- A current C.V.
- All academic transcripts.
- A sample of recent critical or professional writing.
- A statement describing your particular interests in teaching in tw-year colleges.