

Interdisciplinary Self-Designed Program

FAQ ABOUT LIST OF COURSES (LOC)

For Interdisciplinary Studies Program Students

Q: When do I need to construct my List of Courses?

Your List of Courses document is to be submitted along with your initial application materials to the IDS program.

Q: I am a new applicant and need to get access to the List of Courses document. How do I do this?

You can download a copy of the List of Courses on the IDS program web site at <https://las.depaul.edu/academics/interdisciplinary-studies/student-resources/Documents/LOCInstructions.pdf>

Q: Do I need separate approval for my alternate choices?

No, your approved program will include your alternate choices. No additional approval is needed.

Q: How do I register for courses once my List of Courses is approved?

You will need your campus connect log in and password to register for courses. You can obtain this information from ID Services (LPC: Student Center 109, Loop: DPU Center 9700). Once you have this information you can log into campusconnect.depaul.edu and navigate to the **For Students** tab and then to **Enroll/Drop a Class** tab.

Q: Can I take 200 or 300 level courses?

You will not earn graduate credits for 100 and 200 level courses. You may enroll in no more than two 300-level courses, but only with prior approval. If you register for courses at the 100, 200 or 300-level without prior arrangements you will lose your graduate status, including your ability to apply for student loans. These are U.S. Department of Education regulations. Check with Susan Jacobs or Dr. David Gitomer to discuss course selection. Please be aware that unless you register for these courses in the approved way they will not count toward your graduate degree.

Q: Who is my academic advisor?

You can contact either Dr. David Gitomer, Director at dgitomer@depaul.edu or Susan Jacobs, Associate Director at sjacobs@depaul.edu to ask an advising question or set up an advising appointment. We can also help you find an advisor in your specific areas of concentration.

Q: I am a current student and would like to change my list of courses. How do I revise my LOC?

If you decide to revise fewer than 2 courses and the new courses are in a department or unit you have already proposed, you need to submit a revised List of Courses. Please submit your revised LOC to Dr. Gitomer. You can notify Dr. Gitomer via email at dgitomer@depaul.edu. Dr. Gitomer must approve changes before you register for the class.

If you change more than 2 courses or if you add any courses not in a department or unit originally proposed, you must submit a new List of Courses form to Susan Jacobs or David Gitomer. In addition you must also submit a new Statement of Academic Purpose. Please notify David Gitomer via email at dgitomer@depaul.edu when you submit your revisions so he can review your List of Courses and Statement of Academic Purpose. Please note: your revised List of Courses and Revised Statement of Academic Purpose must be approved before you can continue with the program

Please remember to keep copies all documentation of any changes or revisions to your List of Courses! Please send your revised LOC to Susan Jacobs at sjacobs@depaul.edu for our program files.

Q: I am an applicant and want to change my LOC. How do I go about submitting my revised LOC?

Please email Dr. Gitomer directly with revisions at dgitomer@depaul.edu if you decide to make any changes to the LOC you submitted with your application materials.