

GRADUATE STUDENT TRAVEL FUNDING REQUEST

The College of Liberal Arts and Social Sciences makes available a limited number of travel stipends for graduate students who are presenting original scholarship at a major professional conference. This form is to be completed by the graduate student requesting a reimbursement for expenses.

To be eligible for funding, the student must meet the following criteria:

- M.A. or M.S. completed
- Currently enrolled doctoral student
- Single author or first author of paper
- Peer-reviewed paper
- Major conference in field

Student Name: _____ **Department:** _____

Employee ID: _____ **Social Security #:** _____ - _____ - _____

Street Address: _____ **City:** _____

State: _____ **Zip Code:** _____ **Phone #:** (_____) _____ - _____

Dates of Travel: _____ **Destination:** _____

Conference Title: _____

Reason for Travel: _____

Please attach *original* receipts for transportation or hotel expenses (maximum stipend apply to Philosophy and Psychology department graduate students, which will be applied during processing).

► **Forward all paper work to Molly Bailey in the LAS Dean's Office
(990 W. Fullerton Ave. #4200)**

Date: _____
Advisor's Signature (This certifies that the graduate student meets the criteria outlined above.)

Date: _____
Graduate Student's Signature
(Graduate Student MAXIMUM reimbursement per conference: Philosophy—\$175.00 & Psychology—\$100.00)