

Creating Knowledge: The LAS Student Research Journal
Political Science Department Submission Guidelines
2020-2021

Submission Deadline, June 1, 2021

The Political Science Department welcomes high-quality submissions for possible inclusion in *Creating Knowledge: The LAS Student Research Journal* which is published annually by DePaul University's College of Liberal Arts and Social Sciences. Papers on any topic related to politics are welcome. Submissions can be empirical, interpretive, reflective, or theoretical and can touch on any of the subfields of political science (American, comparative, international relations, public law, or political thought).

Submission Guidelines:

- Any student who wishes to submit a paper must first find a faculty sponsor. The faculty sponsor is responsible for reviewing the and offering suggestions for improvement. Any current member of the department is eligible to serve as a faculty sponsor. A department member may serve as a sponsor for a maximum of two papers.
- A student may submit more than one paper to the political science department and each paper must have a faculty sponsor.
- A manuscript submitted to the political science department must not be under consideration by other departments or programs. For instance, a student may not submit the same paper both to the political science and history departments.
- Only a currently-enrolled DePaul undergraduate may submit a manuscript. However, a student does not need to be a political science major or be enrolled in a political science course to have a paper considered for publication.
- A paper authored by more than one student is acceptable. Co-authored papers must meet the same requirements as single-authored papers. Papers co-authored with faculty, staff, graduate students, or students from other universities are not permitted.
- Submission of a manuscript constitutes: (1) a pledge that the work is original and (2) consent to have originality verified.
- So that papers can be reviewed blindly, you should remove all identifying information from the paper prior to submission, including removing the course/faculty for which the paper was written originally.
- E-mail your paper to the political science department at: polisci@depaul.edu.
- Your submission e-mail should include the subject heading: "Submission: Creating Knowledge." The text of the e-mail should include the following information:
 - name of author(s),
 - title of the paper,
 - name of faculty sponsor,
 - current standing of each author (e.g. sophomore, PSC major)
 - contact information for each author (e-mail and phone).

Submissions are due by 5:00 p.m. on Tuesday, June 1, 2021

Late submissions will not be accepted.

Review Process:

- A committee of three political science faculty will read all submissions and select one for publication.
- All submissions will be reviewed blindly.
- Committee members who are faculty sponsors will not participate in the assessment of their student's submission.
- Papers will be assessed on a variety of criteria including:
 - quality and clarity of thesis, argument, and/or explanation;
 - use of evidence and logic;
 - consideration of contending perspectives;
 - originality (e.g. a new and unique contribution to understanding an issue related to the study of politics); and
 - quality of presentation (organization, writing, etc.).
- The review committee may ask the student to make minor edits prior to publication, including that the name of faculty sponsor must be listed in a footnote/endnote on first page of paper as well as the course number, name, and term for which the paper was previously submitted.
- If the department receives a number of high-quality submissions, papers that are not selected for publication may be showcased on the department's website.

Manuscript Formatting Requirements and Checklist:

- The manuscript must be submitted as a Word document.
- The document must be double-spaced, with one-inch margins, use 12-point font and have page numbers.
- The maximum word count is 5,000, including all notes, bibliography, captions, and appendices (data graphs and images are not included in word count).
- All graphs/images must be submitted separately from the Word text and at high resolution (at least 300 dpi+). The locations of these images within the text are to be clearly marked.
- All submissions must cite using the "notes and bibliography" system of the latest edition of *The Chicago Manual of Style*. (This reference format is available via the "references" tool in Microsoft Word).
- Submissions must adhere to the aforementioned formatting requirements or they will not be accepted.