



DEPAUL UNIVERSITY

COLLEGE OF LIBERAL ARTS
AND SCIENCES

Department of Public Policy Studies

PPS Track Courses Substitution Form

- ❖ Students are allowed to take a maximum of 2 elective track courses outside of PPS based on the written permission of the PPS faculty advisor. **This form must be approved prior to the substitute taking place. No retroactive substitutions will be approved. No substitutions will be made for core courses, this form is only for track courses.**
- ❖ Complete this form and submit it to your PPS academic advisor for approval and signature.
- ❖ Return the **completed form** to Phyllis Sullivan in the PPS Department Office, 2352 N. Clifton, Suite 150, Office 29. **An incomplete form will not be processed!**

Student Name: _____ DePaul ID#: _____

Email Address: _____ Daytime Phone #: _____ - _____ - _____

_____	_____	_____	_____
Mailing Address	City	State	Zip Code

- ❖ List the PPS course you would like to substitute and the course you plan to take.

<u>PPS</u>		<u>Substitute</u>	
Course #	PPS Course Title	Course #	Course Title
_____	_____	_____	_____

Reason for substitution: _____

Quarter/Year: _____

Student's Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____