



DEPAUL UNIVERSITY  
COLLEGE OF LIBERAL ARTS AND  
SOCIAL SCIENCES

*Department of Public Policy Studies*

## PPS Track Courses Substitution Form

- ❖ Students are allowed to take a maximum of 2 elective track courses outside of PPS based on the written permission of the PPS faculty advisor. **This form must be approved prior to the substitute taking place. No retroactive substitutions will be approved. No substitutions will be made for core courses, this form is only for track courses.**
- ❖ Complete this form and submit it to your PPS academic advisor for approval and signature.
- ❖ Return the **completed form** to Phyllis Sullivan in the PPS Department Office, 900 West Fullerton, Office 106. **An incomplete form will not be processed!**

Student Name: \_\_\_\_\_ DePaul ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

_____	_____	_____	_____
Mailing Address	City	State	Zip Code

- ❖ List the PPS course you would like to substitute and the course you plan to take.

<u>PPS</u>		<u>Substitute</u>	
Course #	PPS Course Title	Course #	Course Title
_____	_____	_____	_____

Reason for substitution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Quarter/Year: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_