
STUDENT HANDBOOK

DEPAUL UNIVERSITY



Master of Science Program
Refugee and Forced Migration Studies

Jan 2022

Refugee and Forced Migration Studies

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Ste.

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I. Introduction

The Refugee and Forced Migration Studies program at DePaul University offers a Master of Science degree which balances academic and practical training for students who wish to work in many different facets of refugee aid.

This handbook describes the MS program's procedures and policies. All faculty, staff, and students in the department should familiarize themselves with these procedures and policies.

Contact Information

For additional guidance, students should contact their assigned faculty advisors or the program director:

Program Director:

Dr. Kathleen Arnold	karnol14@depaul.edu	773.325.4736
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Program Committee

Ms. Elizabeth Ward	Eward3@depaul.edu	312.362.5721
Dr. Nezh Altay	naltay@depaul.edu	312.362.8313
Dr. Howard Rosing	hrosing@depaul.edu	773.325.7463
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Dr. Siobhan Albiol	salbiol@depaul.edu	312.362.8292
Dr. Mark Frigo	mfrigo@depaul.edu	312.362.8784
Rev. Craig Mousin	cmousin@depaul.edu	
Dr. Isidore Udoh	iudoh@depaul.edu	
Dr. Ramya Ramanath	rramanat@depaul.edu	312.362.7708

II. Admission Requirements and Procedures

Inquiries

The Refugee and Forced Migration Studies program welcomes inquiries from prospective applicants about its MS program. For information, prospective applicants may contact

- The Office of Graduate Admission in the College of Liberal Arts and Social Sciences (LAS) at graddepaul@depaul.edu
- The Director of the Refugee & Forced Migration Studies program, Dr. Kathleen Arnold, at karnol14@depaul.edu
- Administrative Assistant, Ms. Madeline Easton, at measton1@depaul.edu
- Student Program Assistant, Ms. Claire Holba, at cholba@depaul.edu

Visitors to campus will find the director's office in the Political Science department in Suite 1628 of 990 W Fullerton Ave, located on DePaul's Lincoln Park Campus. The offices are open Monday through Friday from 8am to 5pm. Meetings with the director are generally by appointment only.

Admission Requirements

The official statement of admission requirements for the MS program in Refugee and Forced Migration Studies is the current version of the DePaul University Catalog, available at <https://www.depaul.edu/university-catalog/Pages/default.aspx>.

To be eligible for admission to the MS program in Refugee and Forced Migration Studies, students must have

- A bachelor's degree (BA, BS, BFA, Bed, etc.) from an accredited college or university in the United States, or the equivalent degree from a college or university outside the United States

Although we admit students throughout the year, *they all begin the program in September*. Each cohort takes classes together, as this is a highly structured program. Students are required to take two courses per quarter.

Admission Procedures

All applicants may apply at <http://go.depaul.edu/apply>.

All applications require:

- a completed application form

- official transcripts from all colleges and/or universities attended
- two letters of recommendation from academic or professional references
- a statement of purpose that explains the applicant's areas of professional interest and reasons for seeking advanced training in refugee aid
- a sample of academic writing of at least 3000 words.

Applicants are responsible for ensuring that their names appear on all documents submitted with their applications.

Applicants may submit the required documents and credentials online at <http://go.depaul.edu/apply> or by email to graddepaul@depaul.edu. Colleges and universities may email official electronic transcripts directly to graddepaul@depaul.edu.

Applicants may also send paper copies of transcripts and other required credentials by postal mail to:

The Office of Graduate Admission
 College of Liberal Arts and Social
 Sciences DePaul University
 2400 N. Sheffield
 Ave. Chicago, IL
 60614

Additional procedures for international students

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Financial aid

DePaul University charges tuition per credit hour per term. To help fit the cost of graduate school in your budget, DePaul provides multiple methods of payment.

For additional details on tuition and fees or setting up payment plans, please visit the Student Accounts website.

<http://studentaccounts.depaul.edu>

Students may review all DePaul scholarship opportunities through the online scholarship application process. New scholarships appear regularly, so students should check weekly for new opportunities.

<https://depaul.academicworks.com/>

Need-based financial aid may also be available through the Office of Financial Aid. Eligibility is determined through completion of the Free Application for Student Financial Aid (FAFSA). You might wish to explore student loan options, which provide a form of financial aid that must be repaid, with interest. Student loans are available through the federal government's direct loan program or through private lenders.

The Office of Financial Aid website provides guidance on what to look for and what questions you should ask when researching federal and private loan options. Visit the the Office of Financial Aid's website for more information.

<https://offices.depaul.edu/depaul-central/finances/Pages/financial-aid.aspx>

Graduate students should also seek additional funding from outside sources. A listing of scholarship search engines is available on the Office of Financial Aid's website, shown above.