**DePaul University**
School of Public Service
14 E. Jackson Blvd., Suite 1600, Chicago, IL 6060
312-362.8441 / FAX 312-362-5506

# MASTER OF PUBLIC ADMINISTRATION
# INTERNSHIP WAIVER APPLICATION

**NOTE:** MPA students who have less than one year of full-time paid government-related experience, after undergraduate degree, must complete MPS 601 Internship at an approved site for at least 200 contact hours. All MPA students must complete this form no later that their second term in the degree program.

**STUDENT INFORMATION**

| | | |
|---|---|---|
| Name: | E-Mail: | |
| Student ID: | Phone: | |
| Current address: | | |
| City: | State: | ZIP Code: |
| MPA Specialization: | | |

**MPA INTERNSHIP WAIVER REQUEST**

**Students may apply for the internship waiver for the following reasons:**

1. **Student has full-time work experience of one year or more in a government-related position.** Attach a resume & one page (or more) statement discussing work you believe comparable to the formal internship requirements. Some examples of qualifying experience may include:
   a. working at a non-profit, association or college dealing directly on government related issues with elected officials or government agencies;
   b. serving in a government relations position in the private sector interacting with officials re: potential legislation impacting the firm's products or services;
   c. employment as a paid consultant on government programs or policy for an organization;
   d. others will be considered on a case by case basis.

2. **Student is not able to complete an internship of 200 hours due to financial or professional constraints**. We will consider rationales on a case by case basis.

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| Signature of applicant:<br><br>*I believe I have fulfilled the internship and have enclosed supporting documents for my request.* | | Date: |
| Approved: YES ☐ NO ☐ | Degree Chair Signature: | Date: |
| Approved: YES ☐ NO ☐ | Director Signature: | Date: |

Submit this application form to:
School of Public Service
14 E. Jackson Blvd., Suite 1600
Chicago, IL 60604-2302
or pubserv@depaul.edu