



School of Public Service: Academic Probation and Dismissal Policy

Academic Probation

All students within the School of Public Service (SPS) must maintain a minimum cumulative GPA (CGPA) of 2.7 or higher as part of their requirements for graduation. As a result, any student who earns a CGPA below 2.7 (B-) is placed on academic probation. A student's probationary status is determined by the SPS Academic Success Committee (ASC) during the quarterly grade review conducted at the end of each quarter. Students on academic probation are notified of their probationary status via email (using the email address the student has on file) and may be subject to any (or all) of the following conditions:

1. Student must make an appointment with the SPS Assistant Director for Academic Advising to discuss his or her performance and plans for improvement.
2. Student may be required to take no more than one course per quarter while on academic probation. One course per quarter is considered part-time.
3. If a student has any incomplete work on their record (IN grade assigned to a course) he or she may be restricted from taking courses at SPS until the incomplete work is finished and a grade is posted. After a grade is issued the ASC will review the student's performance and determine their probationary status.

The above conditions are meant to assist students in making positive progress toward a minimum CGPA of 2.7. SPS generally considers making positive progress as earning a grade of B+ or higher while on academic probation. Once a student reaches a CGPA of 2.7 they will again be considered in good standing and off academic probation.

Dismissal

Students who are not able to raise their CGPA to a minimum of 2.7 within two academic quarters (after being placed on academic probation) are subject to dismissal from the program. Students who are dismissed are notified using the email address the student has on file. Students who have been dismissed but believe they have extenuating circumstances (health/personal crises) may appeal the decision by contacting the Assistant Director for Academic Advising for SPS directly. Students should contact the Assistant Director for Academic Advising via email with a statement explaining their situation. The statement will be reviewed by the ASC and the SPS Director.

Other Information

The SPS Academic Probation and Dismissal Policy is separate from the maintaining financial aid eligibility policy for the Office of Financial Aid. Please review the Office of Financial Aid's [website](#) for further information regarding its policies.