Registration Appointment

Go to CampusConnect.depaul.edu
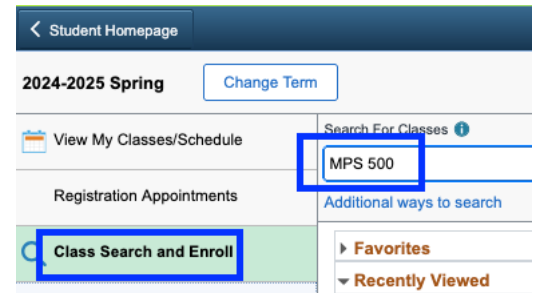Registration for an upcoming term typically begins:
- Fall = early May
- Winter = mid October
- Spring = early February
- Summer = visible early February, register mid April

Check your "Registration Appointment" around the same time listed above to know the exact date/time you are eligible to enroll. This is located in Campus Connect, under Manage Classes. Each student is assigned a registration time per their class standing or student population (athlete, registered with OSD, etc.)
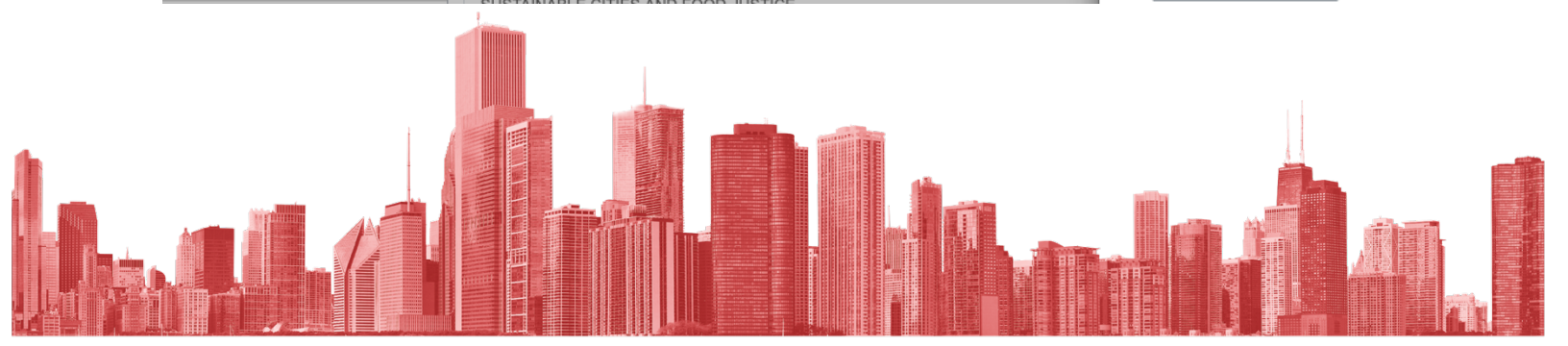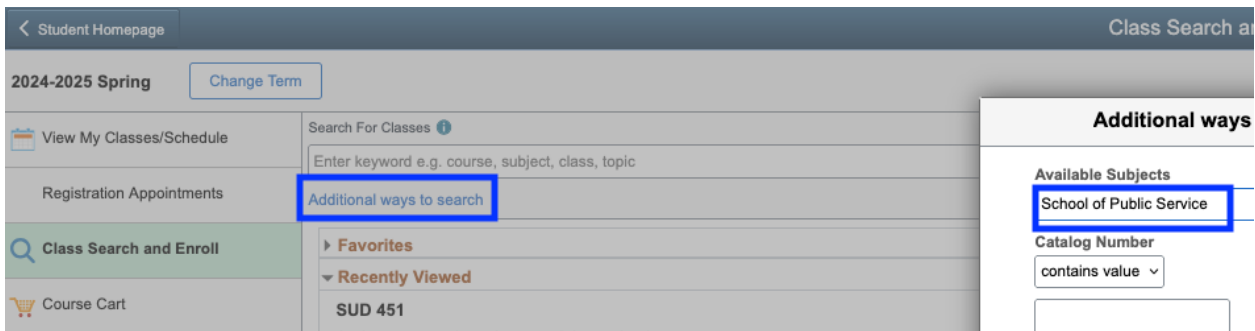
Find Classes

A) Type the specific class you need (<space> required between course prefix and #)

B) Click Additional ways to search and select the subject.

Registering for Classes

Pro Tips

1. Use the left-menu filters to help you refine your search.
2. Once you click on the course, notice the posted units (i.e., credits). Tuition billing is based on the number of credits for which you register.
3. Click on "Course Information" to read the course description.
4. Click on the class hyperlink to confirm your eligibility to enroll in the course (prerequisites & enrollment restrictions)
5. Click anywhere in the course box BUT the hyperlink and follow the prompts on the upper right corner to register

Waitlisting

1. Click "add to waitlist if class if full" just in case the course becomes waitlisted before you're able to register.

2. You'll receive notification of your waitlist position <u>after</u> you complete the registration steps, but you'll also know based on the stated # of available waitlist seats (e.g., 8 of 9 seats available = 1 person already on waitlist = you'll be #2)

3. If you want a back-up course, register for your back-up course FIRST. Then click Swap Classes, select your back-up course from the top option, and then click search/find your preferred course and "swap" into your preferred course. **Without this, you run the risk of NOT getting off of the waitlist.**

   a. There is no confirming your registration into a waitlisted course. This is first come, first serve. If you're #2 on the waitlist, you'll need to wait for 2 students to choose to drop the course. The add-a-class deadline still applies. The more time between the add class deadline, the more likely you may be added to the class (more chance some of your peers may drop).

Seats

Waitlist Available Places 8 of 9

View My Classes/Schedule

Registration Appointments

Class Search and Enroll

Course Cart

Drop Classes

Update Classes

Swap Classes

Browse Course Catalog

Planner

2024-2025 Spring
Graduate
DePaul University

1 Select Academic Career — Complete

2 Review Class Selection — Complete

3 Review Class Preferences — In Progress

4 Review and Submit — Not Started

Step 3 of 4: Review Class Preferences

MPS 500 INTRODUCTION TO PUBLIC SERVICE MANAGEMENT

Lecture - Section 301 - Class Nbr 34085 - Open

Add to waitlist if class is full? ⓘ   Yes

Units

4.00

< Student Homepage   Swap Classes

2024-2025 Spring
Undergraduate
DePaul University

View My Classes/Schedule

Registration Appointments

Class Search and Enroll

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Planner

Swap Classes   Search

Select the class you wish to swap then select the class you wish to replace it with.

Swap This Class

Select from your schedule   *Register for your back-up class FIRST*

With This Class

Search for Classes   *Then waitlist for your preferred class.*

Class Search

Or

Select from Shopping Cart

Or

Enter Class Number

Class Number

You're telling the system to drop you from your back-up class and register you into your preferred/ waitlisted class when your spot becomes available.