

Graduation FAQs

- **Where can I find important dates and deadlines?**
Closely follow critical deadlines outlined in the graduation timeline, the online university academic calendar and the student handbook. Both links are found below:
University Academic Calendar
oaa.depaul.edu/what/calendar.jsp
Student Handbook
sr.depaul.edu/CourseCatalog/CurrentCourseCatalog/index.asp
- **When should I make a degree conferral appointment?** Make your appointment with a Liberal Arts and Social Sciences Undergraduate College Office (LUCCO) advisor one to two terms prior to the end of term in which your requirements will be completed. Please contact 773.325.7310 to schedule an appointment.
- **Should I update my contact information when changes are made?** Yes, please verify that your contact information is up to date in Campus Connection. Please make sure that your mailing address and preferred email address are accurate. It is difficult to contact you about important events without correct information.
- **When should I request and submit substitution/waiver requests to department chairs and/or the LAS associate dean?** Submit substitution/waiver requests to department chairs and the associate deans early in the quarter, in which you plan to complete your requirements. Have them forwarded to LASGraduation@depaul.edu as soon as possible, before the deadlines outlined in the timeline to avoid delays associated with your degree conferral.
- **How often are notifications and reminders sent to seniors?** Check your e-mail inbox and postal mailbox frequently for notifications and updates.
- **How important is the information that is sent to me via U.S. mail and e-mail? VERY IMPORTANT.** Closely read all information sent to you via U.S. mail and e-mail, as well as in the information presented online concerning the graduation process. Do not be under the impression that an issue concerning your academic record is resolved unless it is stated in writing.
- **What can I do to make sure I have completed all graduation steps?** Make sure you have completed all three major parts of the graduation process prior to the deadlines: (1) apply for degree conferral, (2) RSVP for the ceremony and (3) order your cap and gown.
- **Should I let my family know about the commencement festivities?** Yes. Share graduation as well as commencement ceremony information with your friends and family.

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- **Are there tickets for the ceremony?** No, **tickets are not required for the ceremony.** The Allstate Arena is general admission. Participants may bring as many guests as they wish.
- **Are there graduation invitations?** Yes, one graduation invitation with information on events and festivities, cap and gown distribution, and the ceremony is sent to your mailing addresses (so make sure all contact info is up to date in Campus Connection). Personalized graduation announcements for your family and friends can be purchased on the Herff Jones website when ordering caps and gowns.
- **What if my family cannot attend the ceremony?** There is a live webcast. DePaul University will broadcast the commencement ceremony on the Web. For access, follow the instructions posted on the day of commencement at: http://oaa.depaul.edu/what/commencement_webcasts.jsp
- **Does walking across the commencement stage mean I have graduated?** No. **DO NOT** assume participation in the ceremony means you have “graduated.” Remember the ceremony is only a celebration. An awarded degree means you have met the degree requirements and your record has been audited and conferred.
- **When will I receive my diploma?** Following the successful awarding of the degree, candidates become graduates. You will be mailed a diploma from the Office of Student Records four to six weeks following the posting of your degree to your academic record. The time between your finals and your degree posting is approximately one month. Your awarded degree will be recognized on the unofficial transcript (available through Campus Connection) as well as on the official DePaul University transcript, which can be ordered from Office of Student Records via Campus Connection. Any questions or problems with diplomas should be directed to Office of Student Records at (312) 362-8610.